

Baby Basket Ministry

JOB DESCRIPTION

Volunteers will have the following tasks and responsibilities:

- Once a birth announcement has been made, the volunteer will contact the church office to request a bulletin announcement asking for the donation of items for the baby basket. The bulletin announcement should be placed in the bulletin for three weeks.
- The bassinet will be placed at the back of the sanctuary to collect donated items (or arrangements can be made to drop items off to committee members).
- Volunteer will collect donated items, purchase any additional items needed, such as a laundry basket and other essentials (wipes, diapers, etc).
- Volunteer will assemble baby basket with donated and purchased items into a laundry basket.
- Contact is made with the family to set up a time to visit and/or drop off the basket (generally once the baby is about six weeks old). Visits will involve the volunteer member(s) and the representative from council who will provide a children's Bible and gift certificate for the family.

TIME REQUIRED The time required varies from year to year as it is dependent on the number of babies born. Each basket requires several hours to request a bulletin announcement, collect items, shop for extra items, and assemble the basket, as well as time to visit with or deliver the basket to the family (one evening during the week).

LENGTH OF COMMITMENT The length of commitment varies as the time required varies from year to year.

TRAINING PROVIDED For new volunteer members of this committee, training will be provided by current or outgoing members. Committee members will share the steps involved in announcing, preparing, and delivering completed baby baskets. The church provides storage space for extra items donated to the baby basket program that can be used to prepare future baby baskets and cellophane to wrap the gifts/baskets.

QUALIFICATIONS AND SPECIAL SKILLS There are no special skills required. The volunteer for this position will have a heart for service and willingness to reach out to and welcome the newest members of our congregation, along with their family.

BENEFITS TO THIS POSITION It is a blessing to serve and welcome the youngest members of God's Kingdom. Through your service, the family and these newest young members will have the opportunity to connect with the congregation and celebrate the blessing of new life.

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