

Date: \_\_\_\_\_

Dear Council Members,

Re: Council Transition Meeting

Welcome to another year of service in God's kingdom as a Council member at GCRC.

**FULL COUNCIL**

At our Council Transition Meeting on \_\_\_\_\_, decisions will be made regarding the roles and the responsibilities that all elders and deacons will have for the coming year. To help explain the responsibilities and requirements of these roles, please see the attached overview on 'The Roles of Elders and Deacons'.

Please think and pray about the upcoming year and the role you and your fellow office-bearers may have in it before the meeting. If there is someone that you would like to nominate for any of the positions within Council, please talk to that person before the meeting, to see if they would be willing to let their name stand for nomination.

This year, \_\_\_\_ elder(s) and \_\_\_\_ deacon(s) have retired. The \_\_\_\_ elders included \_\_\_\_ Pastoral Elder(s) and \_\_\_\_ Council Executive elder(s)

Current elders are:

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Current deacons are:

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At the beginning of the Council Transition meeting, Full Council will first be choosing an elder for the responsibility of Chair of Council.

**DEACONS**

After the above is done, the Deacons then leave and meet separately. In their meeting, the Deacons will be choosing a Chair, a Vice-Chair, a Secretary, and the other distinct responsibilities that individual deacons may have.

**ELDERS**

In their meeting, the elders will decide which roles each individual elder will assume, either pastoral or executive. Incumbent elders get the first choice, and it is encouraged that an elder continue in the role (either pastoral or executive) that they start their term in. New elders are then asked where they think they can best serve and where this is possible, this is accommodated.

When this is done, Pastoral Council will meet separately. Pastoral Council will be choosing their Chair and Vice-Chair. Pastoral Council will also discuss and assign the various districts.

Council Executive will meet separately to discuss and assign the various roles for the members of Council Executive as per the Organization Chart (attached), including the role of Stated Clerk.

As we work toward another year of service in God's kingdom, we trust in the Lord's guidance in these and all other matters.

If you have any questions, please do not hesitate to ask.

*GCRC Council Chair*