

Georgetown Christian Reformed Church

Elder and Deacon Roles

There are two roles for Elders:

1. Pastoral Elders: have a pastoral district, which they “shepherd”
2. Council Executive Elders: have a specific function in the administration of the church

There is one role for Deacon, with a number of different functions.

There are also a number of leadership roles in the church, including:

- 1. Chair of Council:**
 - a. Must be an Elder
 - b. Is a member, and chairs the meeting of Full Council
 - c. Is a member, and chairs the meeting of Council Executive
 - d. Attends and chairs congregational meetings
 - e. Represents and is seen as the “face and voice” of Council
 - f. With input from Council Executive, prepares agendas for the above meetings
 - g. Prepares the Council Notes to update the congregation (approximately every 2 months)
- 2. Chair of Pastoral Council:**
 - a. Must be an Elder
 - b. Is a member, and chairs the meeting of Pastoral Council
 - c. Is a member of Council Executive
 - d. Has a pastoral district of reduced size
 - e. Is Vice-Chair of Full Council
- 3. Chair of Diaconate:**
 - a. Must be a Deacon
 - b. Is a member, and chairs the meeting of Diaconate
 - c. Is a member of Council Executive
- 4. Stated Clerk:**
 - a. Must be an Elder
 - b. Is a member of Council Executive
 - c. As a member of Council Executive, may be a co-ordinator/liaison for committees (currently Maintenance, Health & Safety)
 - d. Is the legal signing authority for many Council matters
 - e. Co-ordinates Classis and Synod connection, meetings
 - f. Is *not* the Recording Clerk (The Recording Clerk transcribes minutes of council meetings and congregational meetings.)
 - g. Helps Council to operate effectively in their work with both committees and with the congregation, through good planning and communication