

GEORGETOWN CRC - 2024 SERVICE SCHEDULE 1 - Rev1

DATE	GROUP	ELDERS	FDE	DEACONS	
28-Apr-24	C	g Irene Simpson e Tilly Zomer * Paul Zomer	1 2	3 5 x	S.Rusu 1 * B.DeVries 2 M.Glockner 2
05-May-24	D	e Erin Vandenberg * Gerald Kamming g Mary Anna Wyga	1 2	3 5 x	* I.Hegi 1 M.Glockner 2 J.Veenstra 2
12-May-24 Lord's Supper	A	g Jody Bezemer e Will Nightingale * Bill Roest	1 2	3 5 x	* R.Adema 1 J.Veenstra 2 B.DeVries 2
19-May-24	B	* Augie Aswan g Irene Westerveld e Hank Visser	1 2	3 5 x	* R.Siderius 1 D.Heming 2 I.Hegi 1
26-May-24	C	* Irene Simpson g Tilly Zomer e Paul Zomer	1 2	3 5 x	K.Namink 1 * B.DeVries 2 R.Adema 1
02-Jun-24 Lord's Supper	D	g Erin Vandenberg e Aukje Dykstra * Bob DeVries	1 2	3 5 x	C.Adema 1 * M.Glockner 2 R.Siderius 1
09-Jun-24	A	* Irene Simpson g Will Nightingale e Bill Roest	1 2	3 5 x	* I.Hegi 1 A.Woudstra 2 T.Heming 2
16-Jun-24	B	e Daniel Roest * Irene Westerveld g Hank Visser	1 2	3 5 x	* R.Adema 1 S.Vandermeer 2 M.Glockner 2
23-Jun-24	C	e Irene Simpson * Tilly Zomer g Paul Zomer	1 2	3 5 x	* R.Siderius 1 T.Heming 2 I.Hegi 1
30-Jun-24	D	* Erin Vandenberg g Aukje Dykstra e Bob DeVries	1 2	3 5 x	* K.Namink 1 M.Glockner 2 R.Adema 1
07-Jul-24	A	e Tilly Zomer * Will Nightingale g Bill Roest	1 2	3 5 x	* C.Adema 1 A.Woudstra 2 R.Siderius 1
14-Jul-24	B	g Daniel Roest e Irene Westerveld * Hank Visser	1 2	3 5 x	I.Hegi 1 * S.Vandermeer 2 K.Namink 1
21-Jul-24 Lord's Supper	C	g Irene Simpson e Tilly Zomer * Paul Zomer	1 2	3 5 x	R.Adema 1 * T.Heming 2 C.Adema 1
28-Jul-24	D	e Erin Vandenberg * Aukje Dykstra g Bob DeVries	1 2	3 5 x	R.Siderius 1 * M.Glockner 2 S.Vandermeer 2
04-Aug-24	A	g Paul Zomer e Will Nightingale * Bill Roest	1 2	3 5 x	K.Namink 1 * A.Woudstra 2 T.Heming 2
11-Aug-24	B	* Daniel Roest g Irene Westerveld e Hank Visser	1 2	3 5 x	* C.Adema 1 S.Vandermeer 2 M.Glockner 2
18-Aug-24 Lord's Supper	C	* Irene Simpson g Tilly Zomer e Paul Zomer	1 2	3 5 x	I.Hegi 1 * T.Heming 2 A.Woudstra 2
25-Aug-24	D	g Erin Vandenberg e Aukje Dykstra * Bob DeVries	1 2	3 5 x	* R.Adema 1 M.Glockner 2 C.Adema 1

- * Indicates deacon or elder **IN CHARGE**
- e Indicates **ELEVATOR** elder.
- g Indicates **GREETING** elder.
- x Indicates extra deacon (for collecting only).
- Deacons and elders must find their own replacement if unable to attend.
There's no spare elder
- FDE Indicates **Fire Duty Exit**
- **While on duty the elders and deacons must occupy an aisle seat preferably near the back.**

The DEACON IN CHARGE shall:

- (1) Ensure collection positions are assigned
- (2) Close with prayer in the council room

The ELDER IN CHARGE shall:

- (1) Be in the council room no later than **20** minutes before the service.
- (2) Open with prayer in the council room before each service.
- (3) Welcome the congregation and make the announcements.
- (4) Ensure there is an elder to greet at each aisle after the AM service.
- (5) Ensure those who are on fire duty know their responsibilities.
- (6) Ensure the proper paperwork is filled out for any guest pastor/speaker.
- (7) Ensure all lights are turned OFF & ALL interior doors are closed after each service.

The GREETING ELDER shall:

- (1) Be in the Fellowship Hall no later than **20** minutes before the service.
- (2) Be responsible for greeting if the GREETING family is absent.
- (3) Make every effort to greet visitors
- (4) Greet at their assigned position.

The ELEVATOR ELDER shall:

- (1) Be at the lift (south door) no later than **20** minutes before the service.
- (2) Be responsible for greeting those entering through the south door.
- (3) Assist those needing help with the elevator.
- (4) Unlock 3 Lower-level stairwell doors

MISC notes:

- Elders on duty are expected to clean up after the Lord's Supper services.
- ALL deacons and elders are on duty at the installation of office bearers.